



## Youth Conservation Camp 2018 Procedures

### Final/Full Payment and Forms

All forms are due no later than **May 31, 2018** in order for your child to attend camp. All applications and payment must be received prior to camp, NO EXCEPTIONS.

If you registered online, you must sign and return the following forms which are available for download on the registration site and at [www.rgwcei.org](http://www.rgwcei.org):

- ✓ Risk Liability Waiver & Medical Authorization Form
- ✓ Copy of the Child's Health Immunization Record or a Letter of Exemption
- ✓ Front and Back Copy of Medical Insurance Card

### Check In and Pick Up

Please be aware of the camp check in and pick up times. All campers must be signed in and out of camp by a parent or guardian unless other arrangements have been made ahead of time.

Camp Check In: 8:00 AM Tuesday, June 12<sup>th</sup>

Camp Pick Up: 6:00 PM Thursday, June 14<sup>th</sup>

### Contacting Your Camper

In case of emergency, you may call [719.480.4864](tel:719.480.4864); [719.480.4851](tel:719.480.4851), or [719.873.5311](tel:719.873.5311) and a message will be given to your child. Campers are not permitted to make calls unless approved by a counselor or staff. Cell phones are permitted but cannot be used without approval from a counselor or staff. Cell phones will be kept in the custody of the camp director to avoid any problems.

*Please allow your child at least 24 hours to adjust to camp life before you call, unless it's an emergency.*

### Homesickness

For many children, the first time away from their parent/guardian can be somewhat traumatic. Sometimes, it's harder on the parent than the camper! But, most children quickly adjust after a day. You can help us by letting us know of any unusual situations at home (death of a relative or pet, separation of parents, moving to a new home, etc.). Please be positive and DO NOT suggest that he or she can come home early if it does not get better. That may encourage them to not let it get better.

Our staff will help your camper work through this transitional time, so unless you have a reason for concern, please trust our judgement in determining if your child is thriving or not. Most campers do adjust to camp life and return for years to come.

**Medical Care**

A medical release and authorization form is included in the paper registration packet, and is available for download on our website and on the online registration site. Parents must fill out and sign the medical form every year, regardless of former camp attendance.

**Medication**

If medication is brought to camp, it must be in its original container with prescription directions and MUST be checked in with the camp nurse upon registration. This includes over the counter pain relief.

**Discipline, Drugs, Alcohol, & Smoking**

Any behavior deemed to be inappropriate by the adult leaders of camp will not be tolerated and may be cause for immediate dismissal from the camp without refund.

Vandalism, breakage or damage to equipment, buildings, or ground will not be tolerated and any such activity may require restitution by the parent/guardian and/or immediate dismissal without refund.

There is a ZERO TOLERANCE policy at camp in regards to bullying, including but not limited to physical, verbal, and emotional bullying.

There is a policy of NO DRUGS, NO ALCOHOL, NO CIGARETTES or TOBACCO at camp.

Possession of either substance is grounds for immediate dismissal without refund.

By sending your child to camp, you are agreeing to the above terms of the Parent Handbook.

I have read and understand the Parent Handbook for the 2018 Youth Conservation Camp.

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*Signature*